



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: 10-05-2020

Location:

On line meeting

Time:

6:30-9:00

In Attendance

NSYSA Board:

President - Darcy Buell

VP of Admin - Val Corden

Competition - Bob Bjornemo

VP of Awards and Recog - Vacant

Registrar - Susie McGill

Treasurer - Liming McMillan

Secretary - Kent Hassebrock

Club Representatives:

BIYSC - Greg Troyan

BSC - Jason Roskens

CKSC - Chris Hunt

JCSC - Shannon White

KAFC - Chris Warthen

NKSC - Mike Fleck

NMYSC - Jason Henningsen

SKSC - Jeff Colby

TSC - Vicky Webb

Committee Representatives

NSYSA Discipline - Bob Bjornemo

Recreation Cup - Louie Bond

Soccer to the Maxx - Louie Bond

Scholarship Committee - Vicky Webb

Documents - Val Corden

Others in Attendance

Steve Shively - NSYSA Scheduler

Guests -

1. Roll Call
 - * NSYSA Board
 - * Club Representatives
 - * Guest Introductions
2. Communications



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: 10-05-2020

3. Approval of Minutes from September 6th
4. Officer's Reports
 - A. President
 - B. VP of Administration
 - C. VP of Award and Recognition
 - D. Competition
 - E. Registrar
 - F. Treasurer
 - G. Secretary
5. NSYSA Scheduler / Website Administrator
6. Committee Reports
 - A. NSYSA Discipline Committee - Bob Bjornemo
 - B. Recreational Cup Committee - Bob Bjornemo
 - C. Soccer to the Maxx Committee - Louie Bond
 - D. NSYSA Scholarship Committee - Vicky Webb
 - E. Documents - Val Corden
7. Club Reports
 - A. BIFC
 - B. BSC
 - C. CKSC
 - D. JCSC
 - E. KAFC
 - F. NKSC
 - G. NMYSC
 - H. SKSC
 - I. TSC
8. Unfinished Business
 - * SAFE Sports Policy
 - * Rec Cup potential changes
9. New Business
10. Adjournment



**NORTHWEST SOUND YOUTH SOCCER
ASSOCIATION
NSYSA**

Subj: NSYSA Monthly Board Meeting Agenda

Date: 10-05-2019

NOTES:



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting

Date: 09-07-2020

Location:

Zoom On Line Meeting

In Attendance

NSYSA Board:

President - Darcy Buell - **Present**

VP of Admin - Val Corden - **Present**

Competition - Bob Bjornemo - **Present**

VP of Awards - Vacant

Registrar - Susie McGill - **absent**

Treasurer - Liming McMillan - **Present**

Secretary - Kent Hassebrock - **Present**

Club Representatives:

BIYSC - Peter Murchie - **Present**

BSC - Jason Roskins - **Present**

CKSC - Chris Hunt - **Present**

JCSC - Shannon White - **Present**

KAFC - Chris Warthen - **Present**

NKSC - Mike Fleck - **Present**

NMYSC - Jason Henningsen - **Excused**

SKSC - Jeff Colby - **Present**

TSC - Vicky Webb - **Present**

Committee Representatives

NSYSA Discipline - Bob Bjornemo - **Present**

Recreation Cup - Louie Bond - **Absent**

Soccer to the Maxx - Louie Bond - **Absent**

Scholarship - Vicky Webb - **Present**

Documents - Val Corden - **Present**

Records Retention - **Vacant**

Others in Attendance

NSYSA Scheduler - Steve Shively - **Present**

GUEST: Mike Gentry KAFC

John Hurley BSC

Jenny Banks JCSC

Ian McCallum BIYSC

1. Called to order at 6:35pm
* Roll Call - As noted above.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 09-07-2020

2. Communications

* None

3. Approval of minutes for 08/03/2020 Monthly Board Meeting

Motion: Approve minutes from 08/03/2020 as written - Chris Warthen

Second: Vicky Webb

Motion passes

DRAFT



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Meeting Minutes

Date: 09-07-2020

4. Officers Reports

President

- * Executive Board had a special meeting for Directors and Officers Insurance. Voted on to use the insurance company that WYS used to provide. The amount voted on was for \$3,000,000.
- * Executive Board members talked to Steve Shively about his contract and he agreed to a lessor amount of \$750 per month to maintain the website and anything that is not associated with anything related to game scheduling. Please go through NSYSA President for anything that needs to be done. If a club asks Steve to do something that is outside of the duties associated with the modified contract, different amounts per hour fees will be accessed.
- * Visited every club that has select or RCL teams. Clubs are doing their best and likes that players are wearing masks to arrive and depart. Also likes that there are points of entry and exit separated. Clubs are doing a good job.

VP of Admin

- * Working with the RMA process

VP of Comp

- * Nothing to report

VP of Awards and Recognition:

- * Vacant

Registrar

- * No Report

Treasurer

- * Financial Report on pages 9, 10, 11, 12, and 13
- * Need to pay Steve and paid the premium for the D & O insurance.

Secretary

- * Nothing to report

NSYSA Website Administrator

*

End of Officer's Reports



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 09-07-2020

5. Committee reports

- * NSYSA Discipline Committee (as reported by Bob Bjornemo)
 - * No Report

- * REC Cup (as reported by Bob Bjornemo)
 - * No Report

- * Soccer to the Maxx committee (as reported by Louie Bond)
 - * No Report

- * Scholarship Committee (as reported by Vicky Webb)
 - * No Report

- * Documents Committee (as reported by Vicky Webb)
 - * Full Report on page 14
 1. NSYSA Bylaws
 2. NSYSA Constitution
 3. Full Sided Operating Procedures
 4. Small Sided Operating Procedures
 5. Registrar procedures
 6. Select Tryout procedures

- * End of committee Reports



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 09-07-2020

6. Club Reports

- * BIYSC
 - * Secured board insurance.
 - * Our Select & Development Academy teams are still training under covid protocols (325 players).
 - * Monday 14th - Our rec program begins under covid protocols. (160 players).
 - * We have a schedule for NPSL (phase 3 play) but will not give to Steve Shively (NSYSA Scheduler) until we move to phase 3. I connected with the Referee Association, receiving a positive response on their return time for filling games.

- * BSC
 - * Nothing to report. Board meeting 9/11

- * CKSC
 - * Start training camps for Rec program Thursday. 110 players for Rec. Academy starts Wednesday. There are 20 players for the Academy Got delivery of masks, disinfectant, misc items to keep players safe.

- * JCSC
 - * Secured additional board insurance
 - * Refunded families

- * KAFC
 - * Secured additional board insurance
 - * 25% discount for families since we are not at full play
 - * Vicky McKensie is stepping down from her position to focus on school for kids.
 - * Moving forward with academies

- * NKSC
 - * Nothing too exciting.
 - * Moving fields soon
 - * Rec is moving forward with a training style season
 - * Board meeting next week

- * NMYSC
 - * 12 teams within NM. 3 Divisions with 4 teams each. Grouped ages U5-U7,



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 09-07-2020

6. Club Reports

* SKSC

- * Issuing refunds since the season had to be cancelled due to no fields for training.
- * Found D & O insurance as well.

* TSC

- * Procured board insurance
- * Mailing out registration refunds. This should be done by 9/8. Some parents have donated their registration.
- * 149 kids registered for the Skyhawks academy. Registration is still open and their information is on the TSC website.
- * If you know any high school kids that want to make some money, contact Vicky if they are looking to help coaching. Looking for male and female coaches to help.

Darcy states if clubs need help with the board insurance, contact him.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 09-07-2020

8. Unfinished Business

- * SAFE Sports Policy
 - * Vicky and the documents committee is working on this policy.

- * Rec Cup Potential Changes
 - * Tabled as Bob states the state hasn't given any guidance.

- * Return to play protocol for Rec
 - * Cancelled

- * Scheduling Meeting
 - * Cancelled



**NORTHWEST SOUND YOUTH SOCCER
ASSOCIATION
NSYSA**

Subj: NSYSA Monthly Board Meeting Minutes

Date: 09-07-2020

9. New Business (continued)

* Director and Officers insurance was discussed in the President's report.

10. Motion to adjourn the meeting - Peter Murchie

Second: Vicky Webb

Motion obviously passes

Adjournment: 7:05

DRAFT

Northwest Sound Youth Soccer Association

Financial Summary as of 7/31/2020

	Apr-June 2020	July 2020	FY 2020-2021	
			Actual YTD	FY Budget
Income				
Game Fee	\$ 405.00	\$ -	\$ 405.00	\$ 20,318.00
Other Income	\$ 500.00	\$ -	\$ 500.00	\$ 13,600.00
Player Fee	\$ 2,710.25	\$ -	\$ 2,710.25	\$ 56,600.00
Tournament Fee	\$ -	\$ -	\$ -	\$ 12,335.00
Total	\$ 3,615.25	\$ -	\$ 3,615.25	\$ 102,853.00
Expenses				
Administrative Expenses	\$ 137.75	\$ -	\$ 137.75	\$ 4,160.00
Bank Charges & Fees	\$ 17.85	\$ 5.95	\$ 23.80	\$ 71.40
Dues/Player Fees - WYS	\$ -	\$ -	\$ -	\$ 49,500.00
Other Expenses	\$ 62.17	\$ 1,500.00	\$ 1,562.17	\$ 17,350.00
Scheduler/Webmaster	\$ 5,400.00	\$ 1,800.00	\$ 7,200.00	\$ 21,600.00
Tournament Expenses	\$ -	\$ -	\$ -	\$ 11,305.00
Total	\$ 5,617.77	\$ 3,305.95	\$ 8,923.72	\$ 103,986.40
Net Income	\$ (2,002.52)	\$ (3,305.95)	\$ (5,308.47)	\$ (1,133.40)

Northwest Sound Youth Soccer Association
Balance Sheet
As of July 31, 2020

ASSETS

Current Assets

Bank Accounts

Kitsap Bank Checking		66,106.77
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Total Bank Accounts	\$	66,106.77
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Other Current Assets

Undeposited Funds		0.00
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Total Other Current Assets	\$	0.00
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Total Current Assets	\$	66,106.77
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TOTAL ASSETS	\$	66,106.77
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LIABILITIES AND EQUITY

Total Liabilities

Equity

Opening Balance Equity		64,898.61
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Retained Earnings		6,516.63
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Net Income		-5,308.47
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Total Equity	\$	66,106.77
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TOTAL LIABILITIES AND EQUITY	\$	66,106.77
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Northwest Sound Youth Soccer Association
Actuals vs Budget

April - July 2020

	Apr-June 2020	July 2020	Total	
	Actual	Actual	Actual YTD	FY Budget
INCOME				
Game Fees				
Competitive Program	54.00	0.00	54.00	6,030.00
Recreational Program	144.00	0.00	144.00	6,800.00
Small Sided Program	207.00	0.00	207.00	7,488.00
Total Game Fees	\$ 405.00	\$ 0.00	\$ 405.00	\$ 20,318.00
Other Income				
Donation	500.00	0.00	500.00	0.00
Late Fee/Changing Fee	0.00	0.00	0.00	0.00
RMA-Background Check	0.00	0.00	0.00	3,600.00
Small Sided Referees	0.00	0.00	0.00	9,500.00
TopSoccer	0.00	0.00	0.00	500.00
Total Other Income	\$ 500.00	\$ 0.00	\$ 500.00	\$ 13,600.00
Player Fees				
Competitive Program	0.00	0.00	0.00	15,375.00
Recreational Program	1,222.75	0.00	1,222.75	23,725.00
Small Sided Program	1,487.50	0.00	1,487.50	17,500.00
Total Player Fees	\$ 2,710.25	\$ 0.00	\$ 2,710.25	\$ 56,600.00
Tournament Fee				
Recreational Cup	0.00	0.00	0.00	9,000.00
Soccer to the Maxx	0.00	0.00	0.00	3,335.00
Total Tournament Fee	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,335.00
Total Income	\$ 3,615.25	\$ 0.00	\$ 3,615.25	\$ 102,853.00

Northwest Sound Youth Soccer Association
Actuals vs Budget
 April - July 2020

	Apr-June 2020	July 2020	Total	
	Actual	Actual	Actual YTD	FY Budget
EXPENSES				
Administrative Exp				
Communication	24.00	0.00	24.00	200.00
Meetings	0.00	0.00	0.00	300.00
Office Supplies	0.00	0.00	0.00	150.00
Postage/Mail Box	113.75	0.00	113.75	110.00
Software/Website	0.00	0.00	0.00	3,200.00
Taxes & Fees	0.00	0.00	0.00	200.00
Total Administrative Exp	\$ 137.75	\$ 0.00	\$ 137.75	\$ 4,160.00
Bank Charges & Fees	17.85	5.95	23.80	71.40
Dues/Player Fees - WYS				
Competitive Program	0.00	0.00	0.00	13,875.00
Recreational Program	0.00	0.00	0.00	21,125.00
Small Sided Program	0.00	0.00	0.00	14,500.00
Total Dues/Player Fees - WYS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 49,500.00
Other Expenses				
Awards	0.00	0.00	0.00	2,100.00
Meals/Travel	62.17	0.00	62.17	700.00
Miscellaneous	0.00	0.00	0.00	150.00
RMA-Background Check	0.00	0.00	0.00	3,600.00
Scholarship	0.00	1,500.00	1,500.00	1,000.00
Small Sided Referees	0.00	0.00	0.00	9,500.00
TopSoccer	0.00	0.00	0.00	300.00
Total Other Expenses	\$ 62.17	\$ 1,500.00	\$ 1,562.17	\$ 17,350.00
Scheduler/Webmaster	5,400.00	1,800.00	7,200.00	21,600.00

Northwest Sound Youth Soccer Association
Actuals vs Budget

April - July 2020

	Apr-June 2020	July 2020	Total	
	Actual	Actual	Actual YTD	FY Budget
EXPENSES				
Tournament Exp				
Recreational Cup				
Awards	0.00	0.00	0.00	400.00
Fields	0.00	0.00	0.00	425.00
Miscellaneous	0.00	0.00	0.00	150.00
Referee Fees	0.00	0.00	0.00	2,000.00
State Fees	0.00	0.00	0.00	3,000.00
T-Shirts	0.00	0.00	0.00	2,000.00
Total Recreational Cup	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,975.00
Soccer to the Maxx				
Field Sanicans	0.00	0.00	0.00	300.00
Referee Fees	0.00	0.00	0.00	430.00
T-Shirts	0.00	0.00	0.00	2,500.00
Tournament Expense	0.00	0.00	0.00	100.00
Total Soccer to the Maxx	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,330.00
Total Tournament Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,305.00
Total Expenses	\$ 5,617.77	\$ 3,305.95	\$ 8,923.72	\$ 103,986.40
Net Income	-\$ 2,002.52	-\$ 3,305.95	-\$ 5,308.47	1,133.40

Documents Committee
9/7/2020
Val Corden Administrator
Vicky Webb Committee Chairperson

Val and I will be completing the SafeSports document and sending it out for comments.
We will then be working on the following documents:

1. NSYSA Bylaws – last edited November 3, 2017 and posted September 28, 2018.
2. NSYSA Constitution – last edited on March 5, 2015 and posted on March 29, 2016.
3. Full Sided Operating Procedures – last edited and posted on September 2, 2019.
4. Small Sided Operating Procedures – last edited and posted on September 2, 2019.
5. Registrar procedures – Could not find a copy on the NSYSA site.
6. Select Tryout procedures – Could not find a copy on the NSYSA site.

I will be reaching out to prior volunteers to determine continuing interest and communicating regarding Zoom meetings.

Respectfully, Vicky Webb

Northwest Sound Youth Soccer Association

Financial Summary as of 9/30/2020

	Apr-Aug 2020	Sept 2020	FY 2020-2021	
			Actual YTD	FY Budget (4/1-3/31)
Income				
Game Fee	\$ 405.00	\$ -	\$ 405.00	\$ 20,318.00
Other Income	\$ 500.00	\$ -	\$ 500.00	\$ 13,600.00
Player Fee	\$ 2,710.25	\$ -	\$ 2,710.25	\$ 56,600.00
Tournament Fee	\$ -	\$ -	\$ -	\$ 12,335.00
Total	<u>\$ 3,615.25</u>	<u>\$ -</u>	<u>\$ 3,615.25</u>	<u>\$ 102,853.00</u>
Expenses				
Administrative Expenses	\$ 173.75	\$ 834.00	\$ 1,007.75	\$ 4,160.00
Bank Charges & Fees	\$ 29.75	\$ 5.95	\$ 35.70	\$ 71.40
Dues/Player Fees - WYS	\$ -	\$ -	\$ -	\$ 49,500.00
Other Expenses	\$ 1,562.17	\$ (419.00)	\$ 1,143.17	\$ 17,350.00
Scheduler/Webmaster	\$ 9,000.00	\$ 1,800.00	\$ 10,800.00	\$ 21,600.00
Tournament Expenses	\$ -	\$ -	\$ -	\$ 11,305.00
Total	<u>\$ 10,765.67</u>	<u>\$ 2,220.95</u>	<u>\$ 12,986.62</u>	<u>\$ 103,986.40</u>
Net Income	\$ (7,150.42)	\$ (2,220.95)	\$ (9,371.37)	\$ (1,133.40)

Northwest Sound Youth Soccer Association

Balance Sheet

As of September 30, 2020

ASSETS

Current Assets

Bank Accounts

Kitsap Bank Checking 62,043.87

Total Bank Accounts \$ 62,043.87

Other Current Assets

Undeposited Funds 0.00

Total Other Current Assets \$ 0.00

Total Current Assets \$ 62,043.87

TOTAL ASSETS \$ 62,043.87

LIABILITIES AND EQUITY

Total Liabilities

Equity

Opening Balance Equity 64,898.61

Retained Earnings 6,516.63

Net Income -9,371.37

Total Equity \$ 62,043.87

TOTAL LIABILITIES AND EQUITY \$ 62,043.87

Northwest Sound Youth Soccer Association

Actuals vs Budget

April - September 2020

	Apr-Aug 2020	Sept 2020	Total	
	Actual	Actual	Actual YTD	FY Budget
INCOME				
Game Fees				
Competitive Program	54.00	0.00	54.00	6,030.00
Recreational Program	144.00	0.00	144.00	6,800.00
Small Sided Program	207.00	0.00	207.00	7,488.00
Total Game Fees	\$ 405.00	\$ 0.00	\$ 405.00	\$ 20,318.00
Other Income				
Donation	500.00	0.00	500.00	0.00
Late Fee/Changing Fee	0.00	0.00	0.00	0.00
RMA-Background Check	0.00	0.00	0.00	3,600.00
Small Sided Referees	0.00	0.00	0.00	9,500.00
TopSoccer	0.00	0.00	0.00	500.00
Total Other Income	\$ 500.00	\$ 0.00	\$ 500.00	\$ 13,600.00
Player Fees				
Competitive Program	0.00	0.00	0.00	15,375.00
Recreational Program	1,222.75	0.00	1,222.75	23,725.00
Small Sided Program	1,487.50	0.00	1,487.50	17,500.00
Total Player Fees	\$ 2,710.25	\$ 0.00	\$ 2,710.25	\$ 56,600.00
Tournament Fee				
Recreational Cup	0.00	0.00	0.00	9,000.00
Soccer to the Maxx	0.00	0.00	0.00	3,335.00
Total Tournament Fee	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,335.00
Total Income	\$ 3,615.25	\$ 0.00	\$ 3,615.25	\$ 102,853.00
EXPENSES				
Administrative Exp				
Communication	60.00	12.00	72.00	200.00
D&O/EPL Insurance	0.00	822.00	822.00	0.00
Meetings	0.00	0.00	0.00	300.00
Office Supplies	0.00	0.00	0.00	150.00
Postage/Mail Box	113.75	0.00	113.75	110.00
Software/Website	0.00	0.00	0.00	3,200.00
Taxes & Fees	0.00	0.00	0.00	200.00
Total Administrative Exp	\$ 173.75	\$ 834.00	\$ 1,007.75	\$ 4,160.00
Bank Charges & Fees	29.75	5.95	35.70	71.40
Dues/Player Fees - WYS				
Competitive Program	0.00	0.00	0.00	13,875.00

Northwest Sound Youth Soccer Association

Actuals vs Budget

April - September 2020

	Apr-Aug 2020	Sept 2020	Total	
	Actual	Actual	Actual YTD	FY Budget
Recreational Program	0.00	0.00	0.00	21,125.00
Small Sided Program	0.00	0.00	0.00	14,500.00
Total Dues/Player Fees - WYS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 49,500.00
Other Expenses				
Awards	0.00	0.00	0.00	2,100.00
Meals/Travel	62.17	0.00	62.17	700.00
Miscellaneous	0.00	0.00	0.00	150.00
RMA-Background Check	0.00	0.00	0.00	3,600.00
Scholarship	1,500.00	0.00	1,500.00	1,000.00
Small Sided Referees	0.00	-419.00	-419.00	9,500.00
TopSoccer	0.00	0.00	0.00	300.00
Total Other Expenses	\$ 1,562.17	-\$ 419.00	\$ 1,143.17	\$ 17,350.00
Scheduler/Webmaster	9,000.00	1,800.00	10,800.00	21,600.00
Tournament Exp				
Recreational Cup				
Awards	0.00	0.00	0.00	400.00
Fields	0.00	0.00	0.00	425.00
Miscellaneous	0.00	0.00	0.00	150.00
Referee Fees	0.00	0.00	0.00	2,000.00
State Fees	0.00	0.00	0.00	3,000.00
T-Shirts	0.00	0.00	0.00	2,000.00
Total Recreational Cup	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,975.00
Soccer to the Maxx				
Field Sanicans	0.00	0.00	0.00	300.00
Referee Fees	0.00	0.00	0.00	430.00
T-Shirts	0.00	0.00	0.00	2,500.00
Tournament Expense	0.00	0.00	0.00	100.00
Total Soccer to the Maxx	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,330.00
Total Tournament Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,305.00
Total Expenses	\$ 10,765.67	\$ 2,220.95	\$ 12,986.62	\$ 103,986.40
Net Income	-\$ 7,150.42	-\$ 2,220.95	-\$ 9,371.37	-\$ 1,133.40